



**ECS**  
التمثيل التجاري المصري  
Egyptian Commercial Service



Consulate General of  
Arab Republic of Egypt  
Commercial Office  
Istanbul

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**The Union of Chambers and Commodity Exchanges of Turkey (TOBB)  
Ankara**

Dear Sir/Madam,

The Commercial Office of the Consulate General of The Arab Republic of Egypt avails itself of this opportunity to express the assurance of its consideration to your organization and would like to refer to our letter no.39 dated 22 January 2016 concerning the new rules regarding registration of export companies to Egypt.

In this concern, kindly find attached paper containing **Clarification of some procedures in the registration process that was prepared based on several inquiries we received from Turkish companies.**

We would appreciate your kind assistance in disseminating this paper among members of your esteemed organization as soon as possible, before the decree is effective on 16/03/2016.

We also would like to emphasize the importance of getting online approval of "GOEIC" on the required documents, before legalizing it in the Embassy and the Consulate General.

Should you have further queries, please do not hesitate to contact us.

With my best regards,

**Mohamed Elsayed  
Commercial Consul**



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**Clarification of some procedures related to the registration of exporting companies to The Arab Republic of Egypt( Ministry of Trade and Industry decree no 43 year 2016 )**

- 1- All registration procedures are available on the web site of the General organization for Export and Import control [www.goeic.gov.eg](http://www.goeic.gov.eg)
- 2- The required documents have to be translated to Arabic Language.
- 3- Accredited Translation offices are determined by Turkish Institutions (Notary, chamber of commerce).
- 4- The exporting companies are required to upload all related documents to the official website for the General organization for export and Import control [www.goeic.gov.eg](http://www.goeic.gov.eg) , for review and approval.
- 5- In case of approval, the applicant company will be notified by GOEIC, after words the company has to submit the originals to the Egyptian Embassy or General consulate for legalization and authentication.
- 6- The company is required to submit all the original legalized documents to any of the affiliated registration offices of GOEIC in Egypt and fill out registration form.
- 7- The final registration approval will be issued as soon as possible.